**MUSE Basis of Estimate**

**Element WBS #**

I. General Information

Task Name:

Unique ID Number [leave this for RR]

Date of Estimate:

Estimate Generator: [Who did the estimate]

Cost Category:

 M&S [materials, supplies]

SWF [salaries, wages, fringe]

Comments:

Vendor Quote Number if Applicable:

Drawing Reference Number or Attachment:

Costing Method: [quote, catalog, past experience, guess]

Total Task Cost: $

Total Contingency:

II. Cost Estimate Breakdown

Cost of each element, along with justification

III. Contingency and risk analysis

Use the table on the last page to estimate risks.



IV. Time Estimates and contingency on time

Time estimate is (optimistic+pessimistic+4\*most-likely)/6.

Sigma is (pessimistic-optimistic)/6.

Be sure to indicate if work days or calendar days.



Comments:

