

CERTIFICATION FOR REDUCED CREDIT LOAD

Detailed information on the Reduced Credit Load process is available on the Rutgers Global - International Student and Scholar Services website at <https://global.rutgers.edu/academic-status-and-changes/full-course-studyreduced-credit-load>

GENERAL INFORMATION - To be completed by the student

Student Name: _____ RU ID# _____
(family/surname) (given)

Student e-mail address: _____ Student phone number: _____

Undergraduate student Graduate student (if graduate, check one: master's doctoral)

Student major: _____ School/department: _____

Select Reason for Reduced Credit/Course Load Request

- | | |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Completion of Course of Study – final semester before graduating | <input type="checkbox"/> Improper course level placement |
| <input type="checkbox"/> Academic Difficulties (check one of the options below – first semester in U.S. only) | <input type="checkbox"/> Medical Reasons |
| <input type="checkbox"/> Initial difficulty with the English language | <input type="checkbox"/> Graduate Student who has completed all coursework and is registered for thesis/dissertation credits |
| <input type="checkbox"/> Initial difficulty with reading requirements | <input type="checkbox"/> Waiting for required course offered in the following semester to complete all course work |
| <input type="checkbox"/> Unfamiliarity with U.S. teaching methods | |

STUDENT ACADEMIC PROGRESS – TO BE COMPLETED BY DEAN / GRADUATE PROGRAM DIRECTOR

Is this student considered to be making **normal progress** towards their degree (eligible to register in next semester)?
 Yes No (please explain) _____

Based on normal academic progress in this student's program, please provide information on when this student reached or is expected to reach the following stages of his/her academic program as noted:

Completion of: **all course work** for the degree: _____ / _____
Semester year

Completion of: **all degree requirements**: _____ / _____ / _____
month day year

SEMESTER TO WHICH FORM APPLIES

Fall Spring Summer

Year: _____ (only 1 semester per form)

Receipt of **diploma** dated: _____

of credits: student will take in semester noted above: ____ & will **remain** for degree completion **after** the semester in question: ____

Please confirm if you approve of the reason selected by the student at the top of this form: Yes No

If yes, provide an explanation. This may be based on departmental school policies and/or your determination that the student is meeting the university definition for a full course of study requirement even though they are not registered for a full-course of study.

If no, please return the form to the student and direct them to contact Rutgers Global - ISSS. Provide an explanation (optional):

SIGNED CERTIFICATION & CONTACT INFORMATION OF DEAN/ GRADUATE PROGRAM DIRECTOR

I understand that the Rutgers Global – International Student and Scholar Services is required by law to provide the information on this form to the U.S. Department of Homeland Security via its "SEVIS" system. I have reviewed all of the information noted on this form and I certify that all information provided on this form is accurate to the best of my knowledge and judgment.

Dean/ Graduate Program Director

Ronald Gilman _____
Printed name Signature

Undergraduate School or Graduate Program: **Physics and Astronomy**

Phone Extension **848-445-8775** E-mail **rgilman@physics.rutgers.edu** Date _____